



**CENTRAL
VALLEY AG**

UNIFORM PROGRAM

Website: cva.mybrightsites.com

UNIFORM ALLOWANCE

STATUS	FULL TIME	FULL TIME	PART TIME	PART TIME	SEASONAL
	Operations	Non-operations	Operations	Non-operations	
Full Year (Before March 1)	\$300	\$250	\$200	\$150	None
Half Year (after March 1)	\$150	\$125	\$100	\$75	None

STEP 1: Access the Online Apparel Store at the website: cva.mybrightsites.com

STEP 2: Login by selecting **Click Here to Log In or Register**

STEP 3: Enter your Login Credentials, and click **Sign In**

Username: CVA email address

Password: CVACOOOP2024

STEP 4: Add clothing to your online shopping cart that you wish to purchase. Here are some things to remember:

- Account Balance: Your uniform allowance is preloaded. You can find your Account Balance total, at the top right corner of your screen.
- Shopping Cart: As you add items, your shopping cart will total the cost and display the quantity of items in your cart. This is shown at the top right corner of your screen.
- Sales Tax: You will have to pay sales tax which is calculated at the end.
- Free Shipping: If you want free shipping, use your full allowance at one time.

STEP 5: When you're ready to checkout, go to your shopping cart and select **Proceed to Checkout** and follow the prompts. Here are some things to remember:

1. Complete Personal Information and Shipping Address (must be CVA location) and select **Continue**.
2. Complete Billing Address (must be personal address) and select **Continue**.
3. Your Billing Method will default to using Account Balance. If purchasing beyond your Account Balance, you will need to enter your personal credit card information by selecting **Add Credit Card**. Submit your information, and select **Continue**.
4. Review the Summary. If correct, select **Place Order**.

STEP 6: A confirmation will be displayed and an email will be sent to you. You can view Order History by selecting your Name at the top right corner, and selecting **Order History**.



For Account Assistance, contact Jayme Hansen at jayme.hansen@cvacoop.com
For Product or Order Assistance, contact Trevor Almond at trevor@abantemarketing.com